



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, August 7, 2017 – 7:00 P.M.
CITY HALL**

MEMBERS PRESENT: Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Melvin Baker; Jim Windham; David Eady; Mike Ready and Sarah Davis.

OTHERS PRESENT: Matt Pepper, Assistant City Manager; David Strickland, City Attorney; Dave Harvey, Chief ; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Hoyt & LaTrelle Oliver, Kendra Mayfield, Darryl Welch, Peggy Madden, Judy Greer, Patsy Burke, Norma Jones, Georgette Izen, Tim McGaffney, Lisa Dorward, Jeff Wearing, Mary Carter, Cheryl Ready.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor
Invocation: Hoyt Oliver / Pledge of Allegiance:

Motion made by Ready, seconded by Davis to accept the Agenda for August 7, 2017 Mayor and Council Regular Meeting. Motion passed 7/0. Attachment A

Honorary Councilmember

Mayor Roseberry appointed Cathy Wooten with Oxford College as honorary councilmember for August. Because of her travels she attended the June work session however, was unable to attend the August meeting.
Attachment B

Consent Agenda

- a. Motion to approve the Minutes of the Regular Meeting of July 10, 2017.
- b. Motion to approve the Minutes of the Work Session July 17, 2017.
- c. Motion to accept the Minutes of the Planning Commission for May 9, 2017.

Majority vote passed 7/0. Attachment C a-c

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

None.

CITIZENS COMMENTS/CONCERNS

LaTrelle Oliver of 312 W. Clark Street offered her invitation to The Georgia Trust for Historic Preservation Fall Ramble in Savannah to anyone interested in attending. Mrs. Oliver also expressed her concern regarding the George Street Trail project.

Mary Carter of 220 E. Clark Street expressed that she is not in favor of the E. Clark Street expansion project. Lisa Dorward of 1008 Emory Street expressed that she is not in favor of the E. Clark Street expansion project.

MAYOR’S REPORT

Roseberry read the statistics from the Police Department’s monthly report. Roseberry announced Oxford will participate in The Georgia Trust for Historic Preservation planning for fall 2018. Roseberry announced the sewer project will be the topic for discussion at the August 21 work session. Councilmember Baker reported on the status of the Historic Preservation ad hoc committee.

East Clark Street Extension

Motion by Windham, seconded by Ready, to accept proposal from HCS Construction in the amount of \$281,000. Motion passed 7/0.

Motion by Windham, seconded by Ready to approved the materials for the project from Gresco Utility Supply for \$18,843.66. Motion passed 7/0

Motion by Windham, seconded by Baker to accept the proposal from Over and Under Construction for the electrical work for the East Clark Street project. Motion passed 7/0. Attachment D

George Street Trail Extension

Motion by Eady, seconded by Windham to accept the bid from HCS Construction in the amount of \$187,500 for the George Street Trail extension. Motion passed 7/0. Attachment E

MEAG Power Purchase Agreement

Motion by Ready, seconded by Windham to approve Mayor to authorize MEAG to do negotiations. Motion passed 7/0. Attachment F

Qualifying

City Clerk Lauran Willis announced Qualifying will begin August 21-24 from 8:30 to 4:30 at City Hall for Council Post 4, 5, and 6.

Invoice Approval

Motion made by Baker, seconded by Holt to approve invoices. Motion passed 7/0.

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
	MONTHLY	
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (June)	1,101.25
Georgia Municipal Association	Employee Retirement Contributions (July)	6,279.16
BCBS	Health Insurance (August)	12,382.70
City of Covington	Quarterly Sewer Charges	11,310.00
Latham Home Sanitation Co. Inc.	Monthly curbside service for June	5,636.10
Newton County BOC	Water Purchase Cornish Creek Water Fund for June	15,834.00
Newton County Water & Sewer	Monthly Sewer charges 06/29/2017–07/28/2017	6,768.30
Newton County BOC	Landfill Fees for June	1,348.20

Sophicity	IT in a Box (August) Invoice 8802	1,752.60
Southeastern Power Admin.	SEPA energy cost (June)	3,256.81
PURCHASES/CONTRACT LABOR		
ACS Inc.	Remove & replace Mitsubishi system in mechanical room. Outdoor condenser & indoor wall unit + labor.	2,300.00
Phoenix Staffing	Temp services from week ending 6/25/2017 (2 temps)	1,008.00
Georgia DNR	Annual Drinking Water Fees	3,900.00
Gresco	Electrical supplies, switches, lighting arrestors, etc.	1,062.00
David Strickland P.C.	Professional Services As of August 1, 2017	2,193.02
Junk Removal by Marines	Demolition of deck, fence & playground at 107 W. Clark	1,500.00
Irby Electrical Distributor	Electric Supplies	3,822.61
MasterCard Services	Judge's Municipal Law training, Honorary Council lunch, items for Bob's retirement reception + other.	1,381.94
Nationwide Safes	Fire/Burglary Safe for Clerk Office	1,448.00
Ready Rent-All, Inc.	Chipper rental for 174hours	2,200.00
APPROVED CONTRACTS		
Enviroprobe, LLC	Asbestos abatement & demolition of 106 W. Watson + additional concrete slab and structure	19,750.00
Jordan Engineering	Communication & coordination for bid solicitation, Prep, pre-bid meeting, place stakes at Wentworth/N. Emory right-of-way, Analysis of sewer service to grassy lot at W. Clark and N. Emory St.	1,917.50
Marable-Pirkle, Inc.	50% Completed on Electrical System upgrade and Pole replacement. Labor & Equipment and Material	73,560.00

Executive Session

Motion by Windham, seconded by Eady to leave Regular Session and go into Executive at 7:30 pm.

Attorney Strickland gave update on Real Estate matters.

Motion by Windham, seconded by Ready to leave Executive Session and adjourn at 7:38 pm.

Respectfully Submitted;

Lauran Willis, CMC/FOA
City Clerk

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, AUGUST 7, 2017 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the August 7, 2017 Mayor and Council Regular Meeting
5. **Honorary Councilmember** – Mayor Roseberry has appointed Cathy Wooten with Oxford College as the honorary councilmember for July. Because of her travel schedule she attended the work session in June and the council meeting in August.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of July 10, 2017.
 - b. * Motion to approve the Minutes of the Work Session July 17, 2017.
 - c. * Motion to accept the Minutes of the Planning Commission for May 9, 2017.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns
9. Mayor's Report
10. * **East Clark Street Extension** – The FY2018 Capital Budget includes \$450,000 for a project for a complete redevelopment of East Clark Street including water, sewer, electric, street, sidewalk, and drainage. We have received three bids, and recommend that Council award the purchase order to HCS Services for \$281,000. For the overhead power system to be put underground, we recommend that Council award the purchase order to Over and Under Contractors, Inc. for \$34,893. For the materials for the electric work, we recommend that Council award the purchase order to Gresco Utility Supply Inc. for \$15,209.17.
11. * **George Street Trail Extension** – The FY2018 Capital Budget includes \$155,000 for a project to construct an eight foot wide concrete walking trail on the George Street unopened right-of-way from Wesley Street west to the existing walking trail. We recommend that Council award the purchase order to HCS Services.
12. * **MEAG Power Purchase Agreement** – The city will need to purchase 1002KW to meet our required reserve capacity for 2018. We recommend that Council designate Municipal

Electric Authority of Georgia to acquire the necessary resources to meet the city's reserve capacity needs.

13. **Qualifying** - Qualifying for Council Post 4, 5, and 6 is August 21 – 25 from 8:30 am to 4:30 pm.

14. Invoice Approval

15. **Executive Session** – Personnel and real estate matters.

16. Adjourn

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (June)	1,101.25
Georgia Municipal Association	Employee Retirement Contributions (July)	6,279.16
BCBS	Health Insurance (August)	12,382.70
City of Covington	Quarterly Sewer Charges	11,310.00
Latham Home Sanitation Co. Inc.	Monthly curbside service for June	5,636.10
Newton County BOC	Water Purchase Cornish Creek Water Fund for June	15,834.00
Newton County Water & Sewer	Monthly Sewer charges 06/29/2017–07/28/2017	6,768.30
Newton County BOC	Landfill Fees for June	1,348.20
Sophicity	IT in a Box (August) Invoice 8802	1,752.60
Southeastern Power Admin.	SEPA energy cost (June)	3,256.81
PURCHASES/CONTRACT LABOR		
ACS Inc.	Remove & replace Mitsubishi system in mechanical room. Outdoor condenser & indoor wall unit + labor.	2,300.00
Phoenix Staffing	Temp services from week ending 6/25/2017 (2 temps)	1,008.00
Georgia DNR	Annual Drinking Water Fees	3,900.00
Gresco	Electrical supplies, switches, lighting arrestors, etc.	1,062.00
David Strickland P.C.	Professional Services As of August 1, 2017	2,193.02
Junk Removal by Marines	Demolition of deck, fence & playground at 107 W. Clark	1,500.00
Irby Electrical Distributor	Electric Supplies	3,822.61
MasterCard Services	Judge's Municipal Law training, Honorary Council lunch, items for Bob's retirement reception + other.	1,381.94
Nationwide Safes	Fire/Burglary Safe for Clerk Office	1,448.00
Ready Rent-All, Inc.	Chipper rental for 174hours	2,200.00
APPROVED CONTRACTS		
Enviroprobe, LLC	Asbestos abatement & demolition of 106 W. Watson + additional concrete slab and structure	19,750.00
Jordan Engineering	Communication & coordination for bid solicitation, Prep, pre-bid meeting, place stakes at Wentworth/N.	1,917.50

	Emory right-of-way, Analysis of sewer service to grassy lot at W. Clark and N. Emory St.	
Marable-Pirkle, Inc.	50% Completed on Electrical System upgrade and Pole replacement. Labor & Equipment and Material	73,560.00



PROCLAMATION

WHEREAS, citizen input is important to the City Council of the City of Oxford so we can better govern our City; and

WHEREAS, it is important to show the citizens of our City how our City operates and how City Council functions; and

WHEREAS, City Council has created the Honorary Councilmember of the Month Program in Oxford; and

WHEREAS, as Mayor, I have nominated Cathy Wooten to serve for this month.

NOW, THEREFORE, I, Mayor Jerry D. Roseberry, do hereby appoint Cathy Wooten as the Honorary Councilmember for the City of Oxford for the months of July and August.

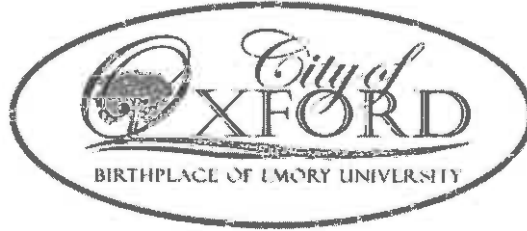
SO PROCLAIMED, this 7th day of August, 2017.

MAYOR AND CITY COUNCIL OF OXFORD

BY: _____
Mayor

ATTEST: _____
City Clerk





**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, July 10, 2017 – 7:00 P.M.
CITY HALL
DRAFT**

MEMBERS PRESENT: Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Melvin Baker; Jim Windham; David Eady. Councilmembers Mike Ready and Sarah Davis were not in attendance.

OTHERS PRESENT: Matt Pepper, Assistant City Manager; David Strickland, City Attorney; Dave Harvey, Chief ; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; LaTrelle Oliver, Kendra Mayfield, Darryl Welch, Peggy Madden, Judy Greer, Patsy Burke, Norma Jones, Georgette Izen, Mark McKercher, Todd Cain, Robert Bayless.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor

Invocation: LaTrelle Oliver recited a lecture by Atticus Haygood.

Pledge of Allegiance:

Motion made by Windham, seconded by Baker to accept the Agenda for July 10, 2017 Mayor and Council Regular Meeting. The motion was approved 5/0. Attachment A

Honorary Councilmember

Mayor Roseberry has appointed Cathy Wooten with Oxford College. Wooten will attend the August meeting.

Consent Agenda

- a. Motion to approve the Minutes of the Regular Meeting of June 5, 2017.
- b. Motion to approve the Minutes of the Work Session June 19, 2017.
- c. Motion to accept the Minutes of the Planning Commission for May 9, 2017.

Majority vote adopted. Attachment B a-c

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

None.

CITIZENS COMMENTS/CONCERNS

None

MAYOR'S REPORT

Roseberry read the statistics from the Police Department's annual report.

July 4th Parade – City Clerk Lauran Willis reported the Parade was a great success and thanked everyone for their assistance and participation.

Historic Preservation

Roseberry appointed an *ad hoc* committee to examine real estate properties the city has recently acquired and determine their historic significance and report back to council by year end. Attachment C

Emory Street Sewer Tap Fees

Assistant City Manager presented a sewer tap fee matrix for the Emory Street sewer project. This item was moved to the August work session for further discussion. Attachment D

Assistant City Manager Job Description

A motion was made by Holt, seconded by Eady to accept the revised job description. Attachment E

Public Works Truck

Motion made by Eady, seconded by Baker to approve the bid from Covington Ford for a Ford F-250 4x4 for \$25,335. The motion was approved 5/0. Attachment F

Electric System Improvements

Motion made by Windham, seconded by Baker to accept the low bid from Marable-Pirkle in the amount of \$147,120 for electrical project on Wesley and Richardson Street according to proposal and ECG plan sheet. The motion was approved 5/0. Attachment G

Bid Awards

Assistant City Manager announced the bid opening for the E. Clark Street extension will be Wednesday, July 12th at 3:00 pm. The George Street Trail project is still in negotiations.

Finance

City Clerk Lauran Willis presented a request to write off the budgeted FY2017 Bad Debt.

Motion made by Windham, seconded by Holt to approve the write of \$18,328.35 in bad debt for FY2017. The motion was approved 5/0.

City Clerk Lauran Willis presented a request to refund customer utility deposits for those customers who were in good standing for the past five years with a total in funds of \$2,825.

Motion made by Holt seconded by Windham to approve moving of funds from the Customer Deposit account to the General Fund account to apply these funds as a credit to the 22 qualified customers. The motion was approved 5/0.

City Clerk Lauran Willis announced there will be a special called meeting on Monday, July 17, 2017 at 6:00 PM to review and adopt the millage rate.

Invoice Approval

Motion made by Baker, seconded by Holt to approve the following invoices. The motion was approved 5/0.

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (June)	1,326.88
Georgia Municipal Association	Employee Retirement Contributions (June)	6,527.91
Georgia Municipal Association	Annual Membership Dues 2017-2018	1,313.32
Georgia Municipal Association	2016 Audited Annual Premium	2,664.00
Latham Home Sanitation Co. Inc.	Monthly curbside service for (June)	5,636.10
Newton County BOC	Water Purchase Cornish Creek Water Fund for May	12,126.00
Newton County Water & Sewer	Monthly Sewer charges 04/27/2017-05/30/2017	6,720.36
Northeast Georgia Regional Commission	FY2018 Per Capita Dues	2,262.00
Sophicity	IT in a Box (July) Invoice 8692	1,752.60
Southeastern Power Admin.	SEPA energy cost (May)	3,273.33
Utility Service Co. Inc.	Quarterly Elevated Tank Maintenance	2,715.32
PURCHASES/CONTRACT LABOR		
Courtware Solutions, Inc.	Monthly Licensing, Support, and Maintenance	1,058.00
Dial's Diesel Parts & Service, Inc.	Vehicle materials and repairs for Jody's truck	1,018.19
Doors By Mike	Remove & Replace springs on door 3 @ Maintenance	1,123.34
MasterCard Services	GA Rural Water Conference @ Jekyll Island for Jody & Scottie/Water License renewal for Jody & Scottie/Honorary Council lunch/Microsoft training for Brittini/Asbury Park Meeting + other misc.	2,110.42
MECO Atlanta	Pump repair & maintenance at shop	1,216.95
M. Qader Baig	Professional Court Solicitor Jan-June	2,400.00
McNair, McLemore, Middlebrooks	Professional Services Completion of MD&A and review of financial statements (2016)	2,100.00
Newton County Clerk of Superior Court	Additional cost for 1002 Emory Street Property.	20,743.92
Printability	New detour signs for Parade route	1,285.00
Ready Rent-All, Inc.	Chipper Rental 1 Week	1,457.50
SanTech Products Inc.	Mosquito Spray and shipping	1,715.37
Steven A. Hathorn, P.C.	Professional Services, Municipal Judge 2 nd Quarter	1,250.00
Strickland & Strickland	Professional Services Closing 107 Clark Street	200,660.97
Woco Pep Oil, Inc.	Fuel (June)	2,540.46
APPROVED CONTRACTS		
HCS Services, LLC	George Street & Asbury Storm Drain	1,050.00
HCS Services, LLC	Water Tower Replace roof valve	1,050.00
Jordan Engineering	Address GDOT comments/resubmit and Coordinate with E'dras Williams at GDOT to obtain encroachment permit.	5,535.00
Over and Under General Contractors	Replace 10 polls	23,340.00

July 10, 2017

City of Oxford/Regular Session

4

Respectfully submitted,

Lauran Willis
City Clerk



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL
SPECIAL CALLED MEETING/WORK SESSION
July 17, 2017**

MINUTE SUMMAY

MEMBERS Present: Jerry D. Roseberry, Mayor; Councilmembers: George Holt; David Eady; Mike Ready; Jim Windham; Melvin Baker, Councilmember Sarah Davis was not in attendance.

Attendees: Matthew Pepper, Assistant City Manager; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Dave Harvey, Police Chief; Hoyt Oliver, Kendra Mayfield, Darryl Welch, Judy Greer, Peggy Madden, J.P. Godfrey, Johnathan Eady, Loren Roberts, Martha Molyneux, Brian Barnard, Mark McGiboney, Erik Oliver, Robert Jordan, Todd Cain, Daniel Parson.

Minutes - Special called meeting 6:00 PM

Millage

Mayor Roseberry called the meeting to order at 6:00 pm. Roseberry announced the purpose of the meeting is to review the current year's tax digest and levy along with the history of the tax digest and levy for the past five years to determine and set the 2016 millage.

Motion by Holt, seconded by Ready to adopt the 2016 millage at the rollback rate of 9.27%. Motion approved 6/0.

Motion by Windham, seconded by Ready to adjourn at 6:03 pm.

Minutes - Work Session

Mayors Announcements

The next regular session is August 7th with the work session on August, 21st.

Roseberry announced that the City of Oxford has been selected by the Georgia Trust for Historic Preservation to host a meeting on Thursday, July 27 at 10:30 AM at City Hall. This is an open meeting and the public is invited.

E. Clark Street Extension

City Engineer Robert Jordan presented layouts and discussed the details of the E. Clark Street extension plans.

DDA Projects Discussion

The DDA and the City Council discussed the need for a comprehensive plan for the town center development. City Council will provide to the DDA copies of prior studies regarding the development of a town center. The DDA and Council will review the Intergovernmental Agreement, and it will be on at the August 7, 2017 meeting for discussion and a vote.

Adjourn

The meeting adjourned at 7:04 pm.

Respectfully Submitted,

Lauran Willis, CMC/FOA
City Clerk

OXFORD PLANNING COMMISSION

Minutes – May 9, 2017

MEMBERS: Jonathan Eady, Chair; Jeff Wearing, Vice-Chair; Penny England, Ron Manson, and Aaron Robinson. Vivian Harris was absent.

STAFF: Bob Schwartz, city manager and zoning administrator.

GUESTS: Kendra Mayfield, Oxford College.

OPENING: At 7:09 PM, Mr. Eady called the meeting to order and welcomed Ms. Mayfield.

APPROVAL OF MINUTES: Upon motion of Mr. Manson, seconded by Mr. Wearing, the minutes for the meeting of April 11, 2017 were approved. The vote was 5-0.

OXFORD COLLEGE REZONING REQUEST – Oxford College submitted a request to rezone two lots (805 Whatcoat Street and 107 George Street) from R-20 to TC (Town Center). The purpose is to construct a parking lot.

Mr. Schwartz noted that he had distributed to the Planning Commission copies of an email from May 5th from Councilmember Eady concerning this issue.

The Commission members had an extended discussion concerning the rezoning request for the two lots both together and individually. They reviewed the "Criteria for Amendments to Official Zoning Map" found in §40-638 (g) of the Zoning Ordinance.

On a suggestion from the Planning Commission Ms. Mayfield amended the requested zone from TC to "Institutional". She noted that if she returned with a Development Permit request, the design would include a fence to shield the adjacent residential property.

Upon motion of Mr. Manson, seconded by Mr. Wearing the Planning Commission recommends that 805 George Street be rezoned from "R-20" to "Institutional". Further, that 107 George Street be rezoned from "R-20" to "Institutional" conditioned upon the retention of the existing use and that the parking not exceed the area shown on a plan submitted by Oxford College on May 9, 2017. The vote was 4 – 0 with Mr. Eady abstaining.

A copy of the plan submitted by the College is attached to these minutes.

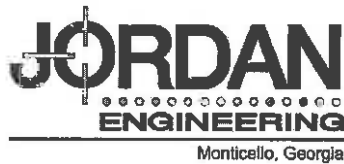
CITY REPORT – Mr. Schwartz reported on the recruitment for a new city manager and on the status of a couple of construction projects.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:25 PM.

Approved by:



Aaron Robinson, Secretary



Mr. Matt Pepper, Assistant City Manager
City of Oxford
110 West Clark Street
Oxford, Georgia 30054

July 14, 2017

Re: E. Clark Street Extension Contractor

Dear Mr. Pepper:

I have reviewed three bids received by the City for the East Clark Street Extension project. If the council chooses to proceed with construction, I recommend that low bidder, HCS Services, be selected to perform the E. Clark Street Extension improvements for the amount of \$281,000. HCS Services has recently provided me proof of insurance and has a good reputation with the City's superintendent, who is familiar with his work. In my opinion, HCS performed well in building the George Street Park drainage improvements in Oxford last year. HCS's proposed subcontractor for curb and paving is Southland Paving Company, LLC, the same subcontractor that was proposed by the second lowest bidder. I am somewhat familiar with Southland Paving and know them to be a reputable contractor. I'm not familiar with the proposed grading subcontractor, F.E. Clearing and Grading.

As a point of clarification, there was a \$3500 math error in the bid summary page submitted by HCS Services. The sum of each of the sub-items totaled \$3500 more than the bottom line number he provided. Mr. Stewart of HCS gave me verbal assurance that he is prepared to enter into a contract for the lower of the two numbers, \$281,000, the number entered into the bottom line on his proposal. I consider this a minor irregularity that will not affect the contracting process or the project.

Please call or email me if you have questions about any of the items listed above.

Sincerely,
Jordan Engineering, Inc.

A handwritten signature in black ink, appearing to read "Robert O. Jordan", written in a cursive style.

Robert O. Jordan, PE RLS

Oxford E. Clark Street Extension

Bid Summary Sheet

Bid Opening Wednesday, July 12 at 3:00pm

Oxford City Council chamber

<u>Bid #</u>	<u>Bidder</u>	<u>Total Bid Amount</u>
1	Fortis Engineering	\$ 357,213.32
2	HCS Services	\$ 281,000.00 Approved 8/7/2017
3	Site Engineering	\$ 816,000.00
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
15		\$
16		\$
17		\$

Bid Summary Sheet completed by: _____

Approved 8/7/17



Quote	10086622-00
Page	1
Date	08/04/17

Quote Order

Sold To: CITY OF OXFORD
 110 W Clark St
 Oxford, GA 30054-2274

Ship To: CITY OF OXFORD
 105 W Watson St
 Oxford, GA 30054-2014

Customer PO		Warehouse	SLSP ^{United States} Terms		Ship via ^{United States}	
Quote Clark St		Gresco-Forsyth, GA	Net 30 Days		Gresco Truck	
Item Number / Description		Quantity	UM	Price	Per	Extension
1 LJ215C4U FEED THRU 4WAY 15KV LBC4 W/ U-STRAPS LJ215C4U/263		1	EA	103.25	EA	103.25
2 SC-3020-MTO-3 CABINET TERM GROUND SLEE 18"LX30"WX18"D		1	each	149.00	each	149.00
3 HDSO-57 CLAMP DE STRAIGHT.25-.57 HDSO-57.7695		15	EA	9.58	EA	143.70
4 3/8SMGUY250 WIRE GUY 3/8" SM 250'COI GALV STEEL SEMINS MAR YE		250	FT	0.24	FT	60.00
5 PTF6-350JP NEUTRAL BAR 6 WIRE 5/8" W/INHIBITOR UTILCO		9	EA	5.97	EA	53.73
6 49011-010 PVC CONDUIT 2"X10' SCH40 BELL END 1400' SKID CANTEX # A52CA12 - open stock		250	FT	0.66	FT	165.00
7 49015-010 CONDUIT PVC 4"X10' SCH40 BELL END 570 BUNDLE CANTEX # A52EA12		80	FT	1.40	FT	112.00
8 2SDR13.5-2000R HDPE 2"RED 2000' SDR13.5 2500#TAPE DURALINE 83"DI SMOOTH WALL SILICORE LINED 83" WIDE REEL A-D TECH/DURALINE		2000	FT	0.80	FT	1600.00

Continued

Thank you for the opportunity to serve you!



Quote Order

Quote	10086622-00
Page	2
Date	08/04/17

Sold To: CITY OF OXFORD
 110 W Clark St
 Oxford, GA 30054-2274

Ship To: CITY OF OXFORD
 105 W Watson St
 Oxford, GA 30054-2014

Customer PO		Warehouse	SLSP	United States Terms	United States Ship Via	
Quote Clark St		Gresco-Forsyth, GA		Net 30 Days	Gresco Truck	
Item Number / Description		Quantity	UM	Price	Per	Extension
9 D104-6 ANCHOR PISA 10" 6000# 3/4&1" RODS MID-STRENG		4	EA	19.54	EA	78.16
10 URS10050A1A1A1A ARR POLY 10KV PVR RP COOPER ULTRA SEAL		2	EA	31.50	EA	63.00
11 3238018C10M ARR ELBOW MOVE 10kv 15KV SYSTEM 3238018C10M		4	EA	59.00	EA	236.00
12 D1583 BRACKET STEEL T 25KV FOR CUTOUT & ARRESTER 75 TO THE CRATE		2	EA	20.44	EA	40.88
13 LBI215 BUSHING INSERT 8.3/15KV LBI215 F/PAD MT TX		6	EA	21.50	EA	129.00
14 LPC-215 CAP GRD PROTECTIVE 15KV INS. CUFF W/DRAIN WIRE		4	EA	18.50	EA	74.00
15 1011019 CABINET TERM 1PH METAL 26HX30WX18D 15/25KV FITS MAYSTEEL FOOTPRINT		1	each	278.00	each	278.00
16 J1626 CLEVIS SERVICE SWG 2"SPL J1626 JOSLYN K-11		50	EA	2.86	EA	143.00
17 G-5 CLAMP ROD GRD 5/8" CU G-5 STRAIGHT (7695) pallet qty 16000		50	EA	1.35	EA	67.50
Continued						

Thank you for the opportunity to serve you!



Quote Order

Quote	10086622-00
Page	3
Date	08/04/17

Sold To: CITY OF OXFORD
 110 W Clark St
 Oxford, GA 30054-2274

Ship To: CITY OF OXFORD
 105 W Watson St
 Oxford, GA 30054-2014

Customer PO		Warehouse	SLSP	United States Terms	United States Ship Via	Reference
Quote Clark St		Gresco-Forsyth, GA		Net 30 Days	Gresco Truck	
Item Number / Description	Quantity	UM	Price	Per	Extension	
18 C1530AP CLAMP HOTLINE AGP AL 6- 336.4 TAP6-3/0 ALL PURP	25	EA	8.45	EA	211.25	
19 L9CAP0A CUTOUT NON-LB 100A 27KV 27KV NO MTG BKT54/PALLET	2	EA	53.00	EA	106.00	
20 LE215B06T ELBOW 1/0STR-15KV W/TP W/TEST POINT 175 & 220 M	10	EA	25.00	EA	250.00	
21 1220A3FE1C0 PEDESTAL SECBOXHDPE12X20 FLAT LID W/LOCK&BOLT GRE WITH 1" BOLT HOLE AND PENTA LOCK BOLT"	7	EA	85.00	EA	595.00	
22 OHDE-9538 GRIP OVERHEAD DE 1/0 OHDE-9538 #1/0	50	EA	6.65	EA	332.50	
23 GDE-1107 GRIP GUY DE GALV STEEL 3 PREFORM PRODUCT	50	EA	2.20	EA	110.00	
24 U-112-SWB-PGE GRIP CABLE SUSPENSION LEWIS U-112-SWB-PGE	1	EA	11.25	EA	11.25	
25 EZ-GUARD GUARD SQUIREL 2 KV HINGE POLY RE-USEABLE CANTEX	1	EA	3.75	EA	3.75	
26 PG-MS-3921 GUY GUARD POLY 8' YELLOW PG-MS-3921	25	EA	2.11	EA	52.75	
27 MGA345 ATTACHMENT GUY MULTIPLE F/GUY WIRE & GUY STRAIN	25	EA	4.32	EA	108.00	
Continued						

Thank you for the opportunity to serve you!



Quote Order

Quote	10086622-00
Page	4
Date	08/04/17

Sold To: CITY OF OXFORD
 110 W Clark St
 Oxford, GA 30054-2274

Ship To: CITY OF OXFORD
 105 W Watson St
 Oxford, GA 30054-2014

Customer PO		Warehouse	SLSP	United States Terms	United States Ship Via	
Quote Clark St		Gresco-Forsyth, GA		Net 30 Days	Gresco Truck	
Item Number / Description		Quantity	UM	Price	Per	Extension
28 2012/VI2612 INS PORC SPOOL 3" 24/BX VICTOR 2012/C909-1032		24	EA	0.65	EA	15.60
29 DEI-15 INS POLY SUSP DE 15KV SILICONE 240 PER PALLET		15	EA	8.50	EA	127.50
30 FGS16-54RR AF INS GUY STRAIN 54" C-C 16000# 5/8"ROD 2 ROLLER		10	each	14.50	each	145.00
31 LXFE03LEDDUSL34N7CLPBKU* LIGHT LED 3 BAR 75W BLACK POST TOP COMPLETE PART# LXF-E03-LED-D-U-SL3-4N7-CLP-BK-U0031 CLEAR LENS, 10kV/kA SURGE PROTECTIN***10 YEAR WARRANTY***		7	each	405.00	each	2835.00
32 C772N015KVA-D-E TX 7.2 277/480 2B 15KVA DOE ERMCO NL43L208		1	EA	620.00	EA	620.00
33 PC4242-32CL1224 PAD CON F/1PH PAD TX DI 42X42X3, CLIPS, LIFT		3	EA	63.00	EA	189.00
34 ISB215 BUSHING STANDOFF 15KV 1P 2625063B01M/ISB215		4	EA	32.50	EA	130.00
35 PVCGLUE1QT PVC GLUE ENT 1QT CLEAR W /MOP VC9982/#31352 CARL QUART SIZE PART# VC9982		2	EA	9.91	EA	19.82
36 5133876/UA9HJ PVC Elbow 2" 90 Degree S W/48" Radius		16	EA	12.17	EA	194.72

Continued

Thank you for the opportunity to serve you!



Quote Order

Quote	10086622-00
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Date	08/04/17

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 Oxford, GA 30054-2274

Ship To: CITY OF OXFORD
 105 W Watson St
 Oxford, GA 30054-2014

Customer PO		Warehouse	SLSP	United States Terms	United States Ship Via	Reference
Quote Clark St		Gresco-Forsyth, GA		Net 30 Days	Gresco Truck	
Item Number / Description	Quantity	UM	Price	Per	Extension	
37 D75D ROD PISA 3/4X7 TW-EYE D75D DIXIE	5	EA	18.75	EA	93.75	
38 W588/615883 ROD GRD 5/8X8 CU NON-SEC 6258G13/615883/588RUS	15	EA	8.95	EA	134.25	
39 AF8754P SCREW LAG 1/2X4 PILOT PT 5"j HEAD 250/BOX AF	250	each	0.47	each	117.50	
40 106U FASTENER 1/4X2 W/CUSHION F/R SHIELD 106U/LSE-252	500	EA	0.12	EA	60.00	
41 ASC-2/0 STIRRUP HTLN AL#6SOL-2/0 STR.AAC#8-2/0 STR ACSR	1	EA	9.10	EA	9.10	
42 7652-S-4-1/0 TERMINATOR 1/0 COMPLETE 15/25KV 4SK 150KVBIL QT3	1	EA	38.00	EA	38.00	
43 J6511 EYENUT THIMBLEYE 3/4" HD GALVANIZED JOSLYN	50	EA	2.70	EA	135.00	
44 PM2-40 CABLE RISR SHLD PVC 2"X10' 1000/PLT	170	FT	1.41	FT	239.70	
45 PD4N025KVA-E TX PM DV 240/120 025KVA 25KVA	2	EA	1258.00	EA	2516.00	
46 PD4N050KVA-E TX PM DV 240/120 050KVA 50KVA	1	EA	1685.00	EA	1685.00	

Continued

Thank you for the opportunity to serve you!



Quote	10086622-00
Page	6
Date	08/04/17

Quote Order

Sold To: CITY OF OXFORD
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 Oxford, GA 30054-2274

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 105 W Watson St
 Oxford, GA 30054-2014

Customer PO		Warehouse	SLSP <small>United States</small>		Terms		Ship Via <small>United States</small>	
Quote Clark St		Gresco-Forsyth, GA			Net 30 Days		Gresco Truck	
Item Number / Description			Quantity	UM	Price	Per	Extension	
47 1/015KVTRXLP-MR-P COND URDP 1/0-15KV TRXLP 220 MIL 20127196			1200	FT	1.93	FT	2316.00	
48 SWEETBR1000R-P COND URDTP 4/0 SWEETBRIA 20127189			1000	FT	1.30	FT	1300.00	
49 ERSKINE1000R-ST-P COND URDTP 6-3 ERSKINE 20127221			1000	FT	0.46	FT	460.00	
50 CW44-6 WASHER SQUARE CURVED 4X4 - 5/8 & 3/4" CECO			50	EA	2.42	EA	121.00	
51 J1076 WASHER SQ 2-1/4X2-1/4 X13/16 W/13/16" HOLE			250	EA	0.26	EA	65.00	
51 Lines Total								
Qty Shipped Total 7502								
				Total				18843.66
				Invoice	Total			18843.66

Last Page

Thank you for the opportunity to serve you!

Approved 8/7/17

Over and Under Contractors, Inc.

Post Office Box 53 Suwanee, Georgia 30024

Office (770) 682-9160 Fax (770) 682-1059 E-mail overunde@bellsouth.net

To: City of Oxford Electrical Department
ATTN: Jody Reid
110 West Clark St.
Oxford, GA 30054

RE: East Clark Street Conversion from Overhead to Underground Revision

Proposal for trenching and installing approx. 660' of primary cable and to install three pad mount transformers, and terminating cabinet also increase from install five street lights to seven and approx. 600' of #4DPX in trench, add conduit for two street crossings, and additional conduit underground wire per plans, install P.H. pole and re-route services as necessary. Remove existing overhead and poles all work according to plans by ECG. City of Oxford to furnish all materials. Over and Under will do this work for the lump sum of \$ 34,893.00.

Sincerely

Jerry T. Blackwell-President
July 31, 2017

110 W. Clark Street
Oxford, GA 30054
Phone 770-786-7004
Fax 770-786-2211
www.oxfordgeorgia.org



Incorporated December 23, 1839

Mayor Jerry D. Roseberry
City Manager Bob Schwartz
City Clerk Lauran Willis

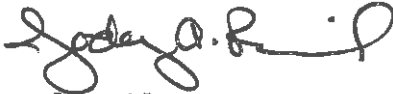
Thursday, August 24, 2017

Dear Sir or Madam:

In June, the City of Oxford put out a bid to extend the walking trail on the unopened portion of the George Street right-of-way. HCS Services was the lowest bidder for the project at \$211,000. We revisited the project to realize potential cost-savings. For instance, we reduced the width of the trail from ten feet to eight feet. We also contracted for a prefabricated aluminum bridge, which is lighter weight and has smaller piers. With the new specifications, the city renegotiated with HCS Services for a second quote. The quote came in at \$187,500.

If you have any questions, please let me know.

Sincerely,



Jody Reid
City Superintendent

c: Assistant City Manager, City Clerk

To: *MEAG Power Participants*
From: *Roger Brand – Director of Bulk Power* *Roger Brand*
Date: *August 1, 2017*
Subject: *Annual Subscription for Supplemental Power*

Once again it is time for the annual subscription process for supplemental power supply. Attached is your ten-year supplemental power supply estimates based on the latest load forecast and the Year 2018 Annual Subscription Form for Supplemental Power.

After reviewing this information, please nominate your supplemental power supply alternative and return to MEAG Power by October 2, 2017. Otherwise, it will be assumed that you want to purchase your supplemental energy needs (excluding reserves) in the hourly market.

Under the Supplemental Power Policy there are three alternatives. The first alternative (i) is for a Participant to nominate MEAG Power to act as its agent to acquire the necessary resources to fulfill its supplemental power supply requirements. The second alternative (ii) is to purchase in either the monthly or medium term market. The medium term market is from one to five years and can be used for base or peaking load. TEA has not provided any prices for the medium term market beyond one year due to the inability to get meaningful prices at this time. They have estimated the price ranges for the other alternatives, and these estimates are provided on the attached nominating form. These prices are only estimates and are subject to change. However, we are providing this to you as a benchmark to assist in your decision making process. The third alternative (iii) is for a Participant to acquire the necessary resources itself for 2018.

MEAG Power and TEA will continue to monitor opportunities that benefit the Participants. If those opportunities are confirmed, an unscheduled nomination opportunity will be presented to you at that time.

Also, you will notice on the nomination form that we are asking for Participants who have excess capacity for reserves if they are interested in selling it (v). The price estimates have again been provided by TEA.

Please remember that each Participant is required to carry 15% capacity reserves. If the staff determines that a Participant is not carrying sufficient reserves, we have the responsibility to purchase reserves to fulfill the requirement. The costs would be allocated back to the Participants based on their shortfall of the reserve requirement.

Your regional manager will be in contact with you to discuss in more detail your particular power supply needs. If you have any questions about your nomination, please contact your regional manager, Tina Atchison at (770) 563-0586, or Curt Halstead at (770) 563-0396.

AUTHORIZATION AGREEMENT
Year 2018 Annual Subscription
Under Supplemental Power Supply Policy
between
Municipal Electric Authority of Georgia
and

(Participant)

In accordance with the MEAG Supplemental Power Supply Policy, the Undersigned Participant hereby elects to: (all Participants must elect one option and return)

- (i) _____ Designate MEAG as its agent to nominate and acquire any combination of resources to optimize their Supplemental Power Supply Requirements. Please specify agency limitations if any, _____;
 - (ii) _____ Subscribe to one or more of the power supply alternatives identified in the attached Nomination Form in specific amounts;
 - (iii) _____ Acquire the necessary resources for its Supplemental Power Supply Requirements itself;
 - (iv) _____ I do not wish to make any additional purchases at this time;
- or**
- (v) _____ Nominate my excess capacity for reserves at \$2.40/kW-Yr at DP. Please specify amount and limitations if any,

By executing this Authorization Agreement, Participant understands that MEAG will aggregate all MEAG Participant nominations and attempt to contract for the total amount of Participant supplemental power supply requirements nominated under this Annual Subscription. Participant also understands that MEAG will purchase the capacity necessary to ensure that system planning reserve requirements are met and assign this capacity for one or more years to those Participants deemed capacity deficient. Participant agrees that these reserve capacity purchases may be made at "market" prices from other Participants.

Participant agrees to and accepts the above nomination, this _____ day of _____, 2017.

Participant: _____

By: _____

Mayor or other authorized representative

Supplemental Supply Nomination Form

Participant

Product	Forecast Option/Capacity Price (\$/kW-Yr) @ DP		Forecast Energy Price (\$/MWh) @ DP		Participant Subscription (MW) @ DP	Comments
	Bud	High	Bud	High		
Energy Products						
Short Term (1 mo - 364 dy)						
3 Month 5x16 (Jun-Aug)			29.75	32.73		Firm Liquidated Damages, Low risk
3 Month 7x24 (Jun-Aug)			25.85	28.44		Firm Liquidated Damages, Low risk
Medium Term (1 - 5 yr)						
Annual 5x16 (2018)			29.93	32.92		
Annual 7x24 (2018)			26.45	29.10		Firm Liquidated Damages, Low risk
Capacity Products						
Reserve Capacity	2.40	2.76				Purchased from other Participant or from off-system at no more than the high price

Supplemental Needs
City of Oxford
KW at Delivery Point

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Coincident Peak	4,171	4,216	4,244	4,262	4,279	4,296	4,313	4,330	4,348	4,365
Reserves	487	493	498	500	503	505	508	511	513	516
Requirements	4,658	4,710	4,742	4,762	4,782	4,801	4,821	4,841	4,861	4,881
Own Resources	-	-	-	-	-	-	-	-	-	-
Supplemental Purch	-	-	-	-	-	-	-	-	-	-
SEPA	445	445	445	445	445	445	445	445	445	445
Wansley CC	-	-	-	-	-	-	-	-	-	-
Project 1-4	3,212	3,212	3,212	3,212	3,212	3,212	3,212	3,212	3,212	3,212
Vogtle 3&4	-	-	-	-	-	-	-	-	-	-
IPT/Other	-	-	-	-	-	-	-	-	-	-
Resources	3,656	3,656	3,656	3,656	3,656	3,656	3,656	3,656	3,656	3,656
Excess/(Deficit)	(1,002)	(1,053)	(1,085)	(1,106)	(1,125)	(1,145)	(1,165)	(1,184)	(1,204)	(1,224)
% Reserves	-11.9%	-12.9%	-13.6%	-14.0%	-14.3%	-14.7%	-15.1%	-15.5%	-15.9%	-16.2%